

# Change Form (CHE)

- COMPANY DETAILS-CHANGE
- ACCOUNT CHANGE
- CHANGE OF LEGAL FORM
- TRANSFER/SALE OF BUSINESS
- E-MAIL FOR REIMBURSEMENT NOTICES/INVOICES
- BUSINESS LOCATION ADDRESS (NEW)

<b>Merchant</b>	.....	VP-Nr. ....
<b>For queries</b>	E-mail .....	

Company data (new)	Street/no. ....			
	Postal code/city .....	UID CHE- .....	MWST .....	
	Phone .....	E-mail .....		
	www. ....	PSP .....		
Short address	For cardholder statement (max. 21 characters)   .....			

**Legal representative (new)**

Ms  Mr

Headquarter  Location

Replacement for .....

First name ..... Last name .....

Phone ..... E-mail ..... Function .....

Private address

Street/no. ....

Postal code/city ..... Country .....

**Please enclose a copy of a valid personal document (passport, ID).**

**Existing terminal location (new details)** TID(s) .....

(DOES NOT APPLY TO E-COMMERCE)

As company address

Commercial name .....

Street/no. ....

Postal code/city .....

Sales slip (new) | .....|

Commercial name, postal code and city as location address (max. 24 characters per line)

| .....|

| .....|  New logo in .....-format enclosed

**Account data (new)**

Additional  New, replacing account .....  Main Merchant account  Branch account

Pay-in slip enclosed

Currency | .....|

Financial institution .....

Postal code/city ..... Country .....

IBAN | .....| BIC/Swift | .....| (8 or 11 digits)

Account holder .....

Street/no. ....

Postal code/city ..... Country .....

Settlement type (new)  Settlement all  Settlement per means of payment (surcharge applies)

**Correspondence (new)**  DE  FR  IT  EN

Differing addresses

Correspondence

Invoices

Delivery address material

Chargebacks

Credit notices PDF

Credit notices paper surcharge applies

Company ..... FAO .....

Street/no. .... P. O. Box no. ....

Postal code/city ..... Country .....

E-mail .....  new  additional

Reimbursement notice type (new):  Reimbursement summary (account)  Reimbursement summary by branch (recap)

Daily closing level by branch (summary)  Transaction details (detailed)

The Merchant confirms the accuracy of the aforementioned declarations. **Changes valid as from** .....

Worldline Switzerland Ltd. is entitled to invoice the Merchant for any expenses incurred in relation to the changes.

Date and place .....	Date and place .....
.....	.....
Legally binding signature of the current Merchant's legal representative*	Legally binding signature of the new owner*
.....	.....
* First and last name(s) in block letters	* First and last name(s) in block letters